

**City of Auburn**  
City Council Regular Meeting Minutes  
Monday, June 16, 2025

The Auburn City Council met in regular session at 7:00 pm on Monday, June 16, 2025, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Trower, Randles, Harper, Benaka, Trower

City Attorney Luckman, Superintendent Clinkenbeard, City Clerk Magwire

Absent: Chief of Police Smart

Pledge of Allegiance recited.

**Previous Meeting Minutes**

June 2, 2025, regular meeting minutes reviewed. Council Member Trower motioned to approve the meeting minutes, with the correction made. Council Member Harper seconded the motion. Motion approved Unanimous.

**Question of Bills**

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Benaka motioned to approve the accounts payable ledger of \$52,936.49 including Payroll. Council Member Bryan seconded the motion. Motion approved Unanimous.

**Citizens Forum**

Janet Brown; on the Auburn Park committee, July 12th 6-8 ice cream social for dedication to the rainbow bridge. Ice cream and pup cups, foam cannon and 2 hours of foam machine with sound system for a grand total of \$825. Asking if the City would be willing to fund the event. Planning for about 150 attendants. Council Member Bryan motioned to approve \$825 for the town event. Council Member Trower seconded the motion. Motion approved unanimous.

Rachel Chew; own house at 1050 N Harrison. They were informed that they haven't done anything on the house, which isn't true. Scott gave Officer Hodgson a plan of action when he was asked. They have been working on it, the garage is fixed, and they are continuing to work on it. Their goal is to restore it to its former glory. Informed that she must make an appointment to speak to the Council on July 7<sup>th</sup>. Officer Hodgson has the schedule and asked if they accounted for Scott being gone in their schedule. The timeline was created a while ago. Council Member Benaka asked if it was someone from the city was saying they're not on schedule. They have owned it for 3 years. Officer Hodgson understands that weather plays a part. He's concerned that this late in the year will put them too far behind schedule. Mayor Brown would like them to let Officer Hodgson know if they run into an issue with supply, or Scott out of town.

Melissa Randles, with the Auburn Fair board, needs the official vote for the fireworks display in the west ball field. It will be 5-7 minutes scheduled for 10:50 pm. Done by a professional with a license and provides insurance. Same individual that does the fireworks for the KC Royals. Council Member Benaka's only concern was the insurance. Council Member Benaka motioned to approve the fireworks display. Council Member Trower seconded the motion. Motion approved unanimous. They would like a buffer on the noise ordinance from 11 to 11:15. Attorney Luckman said he would not prosecute anyone for a noise ordinance violation.

**Chief Smart**

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None

**City Attorney Todd Luckman**

Handed out how to give people notice for code violations, personal service, certified mail, or publication. Presented other options on how to go about code violations. Attorney Luckman suggests getting rid of certified mail; the first method would be trying to find a person of suitable age (over 18) and hand deliver it, second tacking and mailing tack letter to the door and send a letter in the mail first class, and then publication notice is still an alternative. Suggested a return of service on a separate page. Will write the change to the code.

Researched if the City could transfer road right of way. He could not find anything that allowed the City to sell road right of way. If you vacate anything the property gets split down the middle.

**Superintendent Clinkenbeard**

Had to let an employee go, due to attendance issues. Hired a new employee starting on June 30, 2025, that comes with some experience.

The dumpsters were filled up quickly and will be back for a third dump. Officer Hodgson has noticed some clean up throughout the city with the dumpster being available.

Spoke to the School district today about the two sets of crosswalk lights. 6-8 weeks out and should be installed by the time school starts. The school is going to pay for the installation of one set of signs. We will purchase them and then send the invoice to the school, and they will reimburse the city for one set of lights and installation for the set. For 2 sets right under \$22,000. \$5,450.00 per set, and extra concrete work.

Couple different ways we could go about expanding the parking at Heritage Park. Council Member Trower recommended ab3 base for additional parking at Heritage Park. Millings were \$350 per 16 tons and rock is \$400 per 16 tons.

**City Clerk**

None.

**Code Compliance**

At the last meeting we talked about the Feed Store, would like to put it on hold, doesn't think they know the city is not satisfied with that they did.

Talk to the City engineer about the water way from 14<sup>th</sup> to 4<sup>th</sup>. You can vacate it, but you cannot force property owners to take the land. At some point it may be a good idea to contract someone in for cleaning up the water ways. If the current property owners are already maintaining it, Council Member Benaka suggests leaving it alone.

Council Member Benaka has had a couple of citizens reach out to him about the camper trailers parked on the West side of Elvira Street. The only one of concern is the one on the North side of Elvira. The Green space is not being maintained in front of a couple of residences on the South side of Elvira Street. Inquiring if it is being addressed. The area that is not being maintained is not flat, and it is steep.

Council Member Bryan recommended sending Chief Smart or recording it via go pro or a body cam when Officer Hodgson is speaking to residents in violation of code.

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**New Business**

Bricks for Heritage Park, use their best judgment, possibly by the flagpole, or water fountain.

Mayor Brown said the Heritage Park picnic tables are nearing the end of their life. Ames, Iowa 12 picnic tables for sale, 8 feet long, appear to be in excellent shape. Council Member Trower motioned to approve the \$700 maximum for a bid on the tables. Council Member Randles seconded the motion. Motion approved unanimous.

Council Member Benaka asked Council member Harper to make a map, like the school map, for the City limits of Auburn to show a one-mile buffer. Attorney Luckman will look into the proper procedure.

Council Member Harper asked for approval for a server purchase. Council Member Harper will prepare it for the installation. The price is \$1,593.89 including 5 years accidental warranty. Council Member Benaka motioned to approve \$1,593.89 for purchase of the new Dell pro-micro plus desktop. Council Member Trower seconded the motion. Motion approved unanimous.

Next turn pike meeting will be in July. Council Member Benaka withdraws his support for it. Because there's no support from other agencies and suggests that they move forward with the turn around.

**Adjourn**

Council Member Trower motioned to adjourn. Council Member Benaka seconded the motion. Motion approved Unanimous.

Signature of Approval



Date

