

**City of Auburn**  
City Council Regular Meeting Minutes  
Monday, April 21, 2025

1531 N Washington; Feed and Seed Store, tin panels are falling off the building and a door is falling off its tract. Since the building is needing repair and not needing mowed, how does the City go about taking action. If it is not corrected after the letter is received, Municipal Court would be the next step.

700 Washington; shipping container in the driveway. Code enforcement gave him until the end of June to have the shipping container removed.

1050 N Harrison; spoke to owners on March 24<sup>th</sup>, spoke about repairs to the property. They put a list together for a timeline of repairs, weather depending.

**Resolution NO. 387**

1270 N Milton; cars are not current on tags, trash around the property, and tree limbs are down. They have been sent and have received a letter. Ten days were up on the 17<sup>th</sup> of April.

The resolution is to remove both cars and clean up all the trash. If the customer does not resolve the issue within ten days of the day they receive their letter from the Police Department.

Council Member Benaka made a motion to enact resolution no. 387. Council Member Trower seconded the motion. Motion approved unanimous.

**Citizens Forum**

Rachel Chew: have been working on 1050 Harrison St. back of garage is halfway done, weather played a factor in it not being finished. Scaffolding was put back up; the ground is too wet to be on it safely. The porch columns were fixed. Scott will be gone for annual training from the middle of May to June.

Sharon Hester; easter egg hunt update, at least 220 kids. Thanks to Council Members and family, from filling eggs to helping at the easter egg hunt. Brought up the change that USD 437 is looking at making to the bussing plan for the next school year. Concerns for the safety of kids crossing Auburn Road. Cross walk lights, there's no good way for the kids to get across Washington without having to walk in front of open parking lots, and no sidewalks in places. Suggestion of utilizing the crosswalk from the school to the park and come up with some type of path to get them through between the houses on the north side of 6<sup>th</sup> street.

Ryan Salmans inquired about the allowance of modular or prefabbed homes in the residential lots that he had purchased. The council informed him that it would not be allowed on that property.

**Chief Smart**

He has noticed a big difference since the lighted crosswalks were installed. Will reach out to USD 437 to get some clarification. Drop of services for the school would be rerouted onto 11<sup>th</sup> street, south towards 89<sup>th</sup> street.

**City Attorney Todd Luckman**

None

**Superintendent Clinkenbeard**

Update on sewer cleaning, Mayer is finished with the mains in town, 3<sup>rd</sup> section. Concerns were up by 11<sup>th</sup> street lift station, roots starting to grow through the pipes and manhole, will send camera footage to Ian. A boar rig was ran through the sewer line while installing the Drainage ditch (from Milton to school), they hauled

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The Auburn City Council met in regular session at 7:00 pm on Monday, April 21, 2025, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Trower, Randles, Harper, Benaka

City Attorney Luckman, Superintendent Clinkenbeard, Chief of Police Smart, City Clerk Magwire

Absent:

Pledge of Allegiance recited.

**Previous Meeting Minutes**

April 7, 2025, regular meeting minutes reviewed. Council Member Bryan motioned to approve the meeting minutes, with the date correction made. Council Member Randles seconded the motion. Motion approved Unanimous.

**Question of Bills**

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Harper motioned to approve the accounts payable ledger of \$34,616.43 including Payroll. Council Member Trower seconded the motion. Motion approved Unanimous.

**Western Consultants**

Brett Waggoner, partner at Governmental Assistance Services: Community development block grant; grant writing, grant administration, income surveys, environmental reviews, things that go with loans and grant writing. Same price since 2011. What amounts are available through CDBG grants. The city of Auburn is eligible for up to \$650,000 with a minimum match of \$130,000. Since 2000 western consultants have worked on 5 grants worth almost 1.5 million dollars.

Council Member Benaka inquired about what the timeline for the use of funding. If you submit an application before May 1 through November 15, each month's worth of applications will be awarded based on how many applications were received. Federal Money from HUD that is handed out to each state. The Hud CDBG program gives money to cities and counties. Good for a year, with the clause of if the grant isn't awarded, they keep submitting until it is granted, 85% success rate for first application for approval, 99% success rate if it takes a second application.

Council Member Benaka inquired about additional administrative fees if Auburn were to receive a grant; Brett let him know that the administrative fees are included in the project budget. Scope of work and cost estimate are required to submit an application. Council Member Bryan motion to approve the contract for services with western consultants for a fee of \$8,950. Council Member Harper seconded the motion. Motion approved Unanimous.

**Code Enforcement**

Received updates on Levi Lees Property acquisition.

No record of a couple of individuals that did not pay on their invoices. The City Clerk must send information to the County Clerk to have the invoices put on the customer's property tax roll.

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out about 10 buckets of sand and gunk. Was looked at via a camera and appeared to look fine after it was cleaned out.

Has been in contact with Pat and they have not heard from Bettis an update on the timeline for reseeding the drainage ditch work.

The 3 valves are completed as of 4/21/2025.

Water ways and ditches, 11<sup>th</sup> and Milton, little bit on the west side of 6<sup>th</sup> street, Drainage between 6<sup>th</sup> and 4<sup>th</sup> street between school and Milton. They all need a bit of work.

**City Clerk**

The mayor and 2 council seats are up for election. Applications need to be turned in by Monday, June 2, 2025, at 12:00 PM.

Itron; spoke to Thomas with Advisors Tech, sent a link for a plus desktop, to run the 3 apps that need it. Will consult with Council Member Harper and figure out the best way to move forward.

The Council was asked to consider increasing the amount of insurance that the City covers. Will be getting more quotes for next year. Council Member Randles motioned to renew the Blue Cross Blue Sheild Plan with an increase of \$100 insurance coverage per employee to a total of \$850 per employee. Council Member Bryan seconded the motion. Motion approved unanimous.

**New Business**

Parks and Recreation Meeting minutes from April 14, 2025, were presented and discussed. Spoke about a multi-use court or possibly flipping diamond number 1 to lay the same way as diamond number 2. A mailbox will be placed at Heritage Park to be used for sidewalk chalk.

Meeting with KTA and Shawnee county commissioners to get an updated idea of the price of the Turnpike. Tuesday, April 29, 2025, at 10:00 AM at the KTA building on Topeka Blvd.

Bathroom at the Civic Park is almost done.

**Adjourn**

Council Member Benaka motioned to adjourn. Council Member Harper seconded the motion. Motion approved Unanimous.

Signature of Approval 

Date 4-8-2025