

City of Auburn
City Council Regular Meeting Minutes
Monday, June 6, 2022

The Auburn City Council met in regular session at 7:00 pm on Monday, June 6, 2022, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Stewart, Potter, Arpin, Randles

City Attorney Luckman, Chief Keys, Superintendent Clinkenbeard, City Clerk Temple

Absent:

Pledge of Allegiance recited.

Previous Meeting Minutes

Approval of May 16, 2022, meeting minutes reviewed. Council Member Potter motioned to approve meeting minutes. Council Member Bryan seconded the motion. Motion approved Unanimous.

Question of Bills

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Arpin motioned to approve accounts payable ledger of \$101,309.30 including Payroll. Council Member Stewart seconded the motion. Motion approved Unanimous.

Citizens Forum

Mark Benaka presented petition to gain property rights to the narrow parcel unowned land adjacent to his property.

Gas Rate Adjustment

Gas rate study by NMPP recommended a 4.6% increase in gas charges starting 2023. Council Member Randles motioned to increase the gas rate by 4.6% starting January 2023. Council Member Arpin seconded the motion. Motion approved Unanimous.

Neighborhood Watch Program

Chief Keys presented information on forming a neighborhood watch program. Safe Streets oversees this program. It is a partnership between law enforcement, citizens, and Safe Streets. Program must be driven by public interest. National Night Out is August 6, 2022. First meeting for National Night out is June 16th at 6:30pm at the SNCO Public Library. Final Meeting is scheduled for July 12 at 6:30p. Representative from Safe Streets will present program at the next meeting on June 20, 2022.

Temporary Bathroom Facilities at Civic Park

Council Member Bryan recommended to place temporary bathroom facilities at the civic park so families at the park have a facility to use.

Discussion to repair merry-go-round. Council Member Arpin motioned to approve the repair with costs of \$1,000 or less. Council Member Randles seconded the motion. Motion approved Unanimous.

Art in the Park/Auburn Fair

Committee has been formed of citizens to form an Art in the Park event in Auburn.

Gas Shut-Off Policy

Mayor Brown contacted multiple municipalities to compare the gas shut-off policies and payment plans. City Attorney Luckman recommended requesting the policy from the preferred city. Mayor Brown to request.

Chief Keys

None.

City Attorney Todd Luckman

None.

Superintendent Clinkenbeard

Discussion of SNCO replacement of bridge in Shady Ridge subdivision. Gas line in right-of-way. All utility companies are responsible for the cost of moving their lines. Will check with register of deeds to see if we have a utility easement to verify who is responsible for payment.

Discussion of need for Full-time employee. City will begin to accept applications for full-time grounds/maintenance worker.

Discussion of sale of the connex boxes as soon as the new storage building is built at the ball fields. Council Member Stewart will proceed with listing connex boxes on Purple Wave.

Discussion with Township to gain access to the township fuel. Superintendent Clinkenbeard spoke with the Township to arrange. Will eliminate BP credit card usage.

City Clerk Temple

Landmark Time Certificate number 240002998 due to mature. Council Member Bryan motioned to approve renewal of CD for a 6-month term at the interest rate of 0.30%. Council member Stewart seconded the motion. Motion approved unanimous.

Discussion to pursue the National Federal PHMSA (Gas) Grant. Applications are only accepted until July 25, 2022 (open for 60 days from May 24, 2022). City Clerk Temple requested to hire an administrator due to the complexity of the application and requirements to fulfill eligibility. Quote received from Western Consultants presented for \$12,750 to prepare application. Council Member Potter motioned to approve expenditure of \$12,750 to Western Consultants to prepare grant application. Council Member Stewart seconded the motion. Continued discussion of engineering report required to include in application and the tight timeframe for completion. Council Member Potter amended his motion to approve expenditure of \$12,750 to Western Consultants is contingent upon the City Engineer's ability to complete engineering report within the required timeframe. Council Member Randles seconded the motion. Motion approved Unanimous.

New Business

Council Member Randles had meeting with emergency management personnel. Dusty Nichols conducts emergency management class if council members are interested. Date to be determined. Tornado Shelter discussion.

Adjourn

Council Member Potter motioned to adjourn the meeting. Council Member Arpin seconded the motion. Motion approved Unanimous.

Signature of Approval Mark E Brown

Date 6-20-2022