

City of Auburn
City Council Regular Meeting Minutes
Monday, June 20, 2022

The Auburn City Council met in regular session at 7:00 pm on Monday, June 20, 2022, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Stewart, Randles, Potter

City Attorney Luckman, Chief Keys, Superintendent Clinkenbeard, City Clerk Temple

Absent: Council Member Arpin

Pledge of Allegiance recited.

Previous Meeting Minutes

Approval of June 6, 2022, meeting minutes reviewed. Council Member Potter motioned to approve meeting minutes. Council Member Randles seconded the motion. Motion approved Unanimous.

Question of Bills

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Bryan motioned to approve accounts payable ledger of \$76,146.68 including Payroll. Council Member Stewart seconded the motion. Motion approved Unanimous.

Citizens Forum

Judy Wilson with Safe Streets presented information about the Neighborhood Watch program.

Mayor Brown requested an executive session to discuss non-elected personnel. Council Member Bryan motioned to have executive session for 10 minutes. Council Member Stewart seconded the motion. Motion approved Unanimous.

Non-elected personnel returned to council meeting. Council Member Bryan motioned to increase all non-elected personnel salaries by 3% for cost of living to start on the first paycheck in July. Motion seconded by Council Member Randles. Motion approved Unanimous.

Elvira Vacate Ordinance

Draft Ordinance to Vacate Elvira Ordinance is not passed. Ordinance will be corrected and presented at the next City Council meeting.

Levi Lee Easement Property

Decision made for city to maintain property if property owner does not respond to request to maintain property. City will add expenses to the tax roll for any upkeep provided on property.

Chief Keys

Council Member Bryan requested monthly police report to be given to council members.

City Attorney Todd Luckman

Discussion of gas turn-off policy and enforcement. Example city turn-off policy was reviewed. City will draft a policy for review at next meeting.

Superintendent Clinkenbeard

Utility Truck requested to be ordered now for an arrival date in 2023. Superintendent Clinkenbeard to compare pricing and options needed.

Request of another log-in to GIS system for utility staff to access for \$180 per year. Council Member Bryan motioned to approve additional log-in to GIS system. Council Member Stewart seconded the motion. Motion approved Unanimous.

Gas line to be moved for bridge replacement. Gas line is in Shawnee County easement.

Ballfield building is complete except for installation of garage door.

City Code report reviewed.

City Clerk Temple

Budget to actuals as of April 30, 2022, reviewed.

Requested to hire Russell Shipley of Shipley CPA, LLC to assist with 2023 city budget submission. Council Member Bryan motioned to approve hiring Russell Shipley with cost not to exceed \$900 for budget consulting. Council Member Stewart seconded the motion. Motion approved Unanimous.

2023 budget timeline and first steps discussed. Council Member Potter motioned to exceed RNR and give proper notice to public. Council Member Randles seconded the motion. Motion approved Unanimous.

Request for barrier wall to be installed in city hall lobby. City Council agreed to installation.


New Business

Mayor Brown gave update on turnpike progress discussion.

Adjourn

Council Member Potter motioned to adjourn the meeting. Council Member Randles seconded the motion. Motion approved Unanimous.

Signature of Approval



Date

7-5-2022