

**City of Auburn**  
City Council Regular Meeting Minutes  
Monday, August 1, 2022

The Auburn City Council met in regular session at 7:00 pm on Monday, August 1, 2022, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Stewart, Randles, Arpin, Potter

Chief Keys, Superintendent Clinkenbeard, City Clerk Temple

Absent:

Pledge of Allegiance recited.

**Previous Meeting Minutes**

Approval of July 18, 2022, meeting minutes reviewed. Council Member Stewart motioned to approve meeting minutes. Council Member Potter seconded the motion. Motion approved Unanimous.

**Question of Bills**

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Bryan motioned approve accounts payable ledger of \$57,016.41 including Payroll. Council Member Stewart seconded the motion. Motion approved Unanimous.

**Citizens Forum**

None.

**Executive Session**

Council Member Bryan motioned to have executive session to include council members and city attorney for 20 minutes. Council Member Arpin seconded the motion. Motion approved Unanimous.

Regular meeting called back in session.

Council Member Arpin motioned to begin advertising and accepting applications for one month to fill a full-time police chief position. Council Member Randles seconded the motion. Motion approved Unanimous.

Council Member Bryan motioned to give all full-time employees a \$1.00 per hour increase starting the current pay period. Council Member Arpin seconded the motion. Motion approved Unanimous.

**Gas Turn-Off Policy**

Gas ordinance pertaining to the payment/non-payment of bills and need for payment plan policy guidelines needed were discussed. Council Members in agreement that no installment payment plan will be available for utility bills unless customer requests a hearing before the shut-off date.

Council Member Arpin motioned to send a 30-day notice to current customers in default of signed payment plan contract to pay balance in full or utilities will be shut-off and sent to collection agency. Council Member Potter seconded the motion. Motion approved Unanimous.

Council Member Bryan motioned to approve all customer accounts not paid in full in 45 days after monthly billing due date to be sent to collection agency effective immediately. Council Member Stewart seconded the motion. Motion approved Unanimous.

**Fireworks Ordinance**

Ordinance to be re-drafted to include hours acceptable to blow-off fireworks.

**Chief Keys**

None.

**City Attorney Todd Luckman**

None.

**Superintendent Clinkenbeard**

Utility Worker Levi Hope gave his 2-week notice today.

New Maintenance/Grounds worker Travis Brown started today.

Clean up of Levi Lee property discussed.

Requested pallet racks for maintenance building for the purchase price of \$2029.18. Council Member Potter motioned to approve the purchase of the pallet racks for \$2029.18. Council Member Stewart seconded the motion. Motion approved Unanimous.

Code compliance update.

**City Clerk Temple**


None.

**New Business**

Turnpike update.

**Adjourn**

Council Member Potter motioned to adjourn the meeting. Council Member Randles seconded the motion. Motion approved Unanimous.

Signature of Approval 

Date 8-15-2022