

City of Auburn
City Council Regular Meeting Minutes
Monday, May 15, 2023

The Auburn City Council met in regular session at 7:00 pm on Monday, May 15, 2023, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Randles, Arpin, Potter, Stewart

Chief Smart, City Clerk Temple, City Attorney Todd Luckman

Absent: Superintendent Clinkenbeard

Pledge of Allegiance recited.

Previous Meeting Minutes

Approval of May 1, 2023, meeting minutes reviewed. Council Member Potter motioned to approve meeting minutes. Council Member Randles seconded the motion. Motion approved Unanimous.

Question of Bills

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Bryan motioned to approve accounts payable ledger of \$47,546.61 including Payroll. Council Member Arpin seconded the motion. Motion approved Unanimous.

Executive Session

Council Member Bryan motioned to have a 20-minute executive session for client attorney privilege to include the council, mayor, and city attorney. Council Member Stewart seconded the motion. Motion approved Unanimous.

Citizens Forum

Auburn Elementary 6th grade teacher Katie Tenbrink informed the council the school will be participating in a community cleanup on Wednesday, May 17th between the hours of 11am – 3pm. Each grade level will be assigned a section of the city to clean and asked if the city would be able to pick up the trash bags if they were left by the street. She also asked if the information could be put on the Auburn Facebook page. The city council approved both requests.

Yolanda Rio – expressed concern about the unmanageable weeds in the lots next to her house on East 6th Street. She has informed Superintendent Clinkenbeard on multiple occasions over the past 3 years without action being taken. She is now presenting this issue to the city council to get the weeds cut. This issue will be reviewed so appropriate action can be taken.

Zoning Board

Discussion of possible incentive pay for the zoning board. City attorney Luckman pointed out the state statute that might prohibit paying the zoning board. City attorney Luckman to further research.

Council Member Arpin motioned to appoint Council Member Tom Randles as city council representative to attend the zoning committee meetings. Council Member Potter seconded the motion. Motion approved Unanimous.

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Police Chief Smart

Requested clarification of the Trailer ordinance 14-214. If the trailer is Obstructing traffic, complaints received, or presents as a safety hazard, the police officer has authority to enforce.

Requested cell phone needed for police department instead of using personal cell phones for evidence pictures and security applications. The city council agreed to purchase a cell phone to be used specifically for the police department.

City Attorney Todd Luckman

Sent letter to us bank on park property.

Superintendent Clinkenbeard

Absent.

City Clerk Temple

Presented the need for a different payroll provider. Would like to switch to the ADP payroll system. Pricing is comparable to current provide. Council Member Arpin motioned to approve switching payroll systems from QuickBooks to ADP. Council Member Stewart seconded the motion. Motion approved Unanimous.

New Business

Drainage project update.

The city council requested that a "completed by" date be added to the building permit ordinance. Council Member Bryan motioned to amend the building code to state applicants have 6 months to complete project and extensions to that time needed must be requested if needed. Council Member Potter seconded the motion. Motion approved Unanimous.

Police Chief Smart reminded everyone to lock items up outside to prevent theft.

Adjourn

Council Member Bryan motioned to adjourn. Council Member Potter seconded the motion. Motion approved Unanimous.

Signature of Approval Mark Brown

Date 6-5-2023