

City of Auburn
City Council Regular Meeting Minutes
Monday, March 18, 2024

The Auburn City Council met in regular session at 7:00 pm on Monday, March 18, 2024, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Benaka, Harper, Trower, Randles

Chief Smart, City Attorney Luckman, Superintendent Clinkenbeard, City Clerk Temple

Absent:

Pledge of Allegiance recited.

Previous Meeting Minutes

March 4, 2024, meeting minutes reviewed. Council Member Trower motioned to approve the meeting minutes. Council Member Randles seconded the motion. Motion approved Unanimous.

Question of Bills

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Bryan motioned to approve the accounts payable ledger of \$97,900.77 including Payroll. Council Member Randles seconded the motion. Motion approved Unanimous.

Citizens Forum

Citizen David Overfelt requested information regarding the sidewalk and pedestrian crossing project stating he was not made aware of the construction work being done near his property. Mr. Overfelt also stated there was a need for a fence on his property near Heritage Park due to additional foot traffic from the pedestrian crossing and sidewalk project. Mr. Overfelt made a request to the city council for the city to vacate an alleyway easement that runs through the middle of his yard. The city council requested City Attorney Luckman to prepare vacation of alleyway easement documents.

Business owner Ryan Salman asked Superintendent Clinkenbeard about extending gas lines.

City Engineer Pat Cox – Project Updates

City Engineer Cox explained the locations for the lighted pedestrian crossings and sidewalks project were determined based on safety. The improvements should lessen foot traffic near Mr. Overfelt's property as kids will be instructed to utilize the sidewalks that will be installed in the city rights-of-way. All county approval and permits have been attained.

The stormwater drainage project between Milton and School streets is near completion.

The ADA bathroom project near the fitness park will be ready for bidding soon.

Resolution No. 382 GAAP Waiver 2023

Resolution acknowledging financial statements and reports for the city to be prepared on the basis of cash receipts and disbursements. Council Member Benaka motioned to approve Resolution No. 382. Council Member Trower seconded the motion. Motion approved Unanimous.

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Resolution No. 383 GAAP Waiver 2024

Resolution acknowledging financial statements and reports for the city to be prepared on the basis of cash receipts and disbursements. Council Member Bryan motioned to approve Resolution No. 383. Council Member Harper seconded the motion. Motion approved Unanimous.

Chief Smart

Council Member Randles inquired about the status of emergency radios from the county. Chief Smart is still waiting for a response.

City Attorney Todd Luckman

US Bank reached out concerned they had not been served due process regarding the park property. City Attorney Luckman responded with actions taken.

Superintendent Clinkenbeard

Sidewalk concern on the east side of the ball field along Washington Street. Road concerns along Washington Street have been addressed to Shawnee County multiple times with no response.

An estimate for the drainage project along 10th Street/Harrison Street was presented. Council Member Trower recommends 18" pipe for better drainage. Council Member Benaka motioned to approve the expense of \$12,000 to include 2 inlet boxes, 18" pipe, additional materials, and labor. Council Member Trower seconded the motion. Motion approved Unanimous.

Drainage concerns on the south side of 9th Street/Harrison will be addressed by Bettis at no cost to the city.

Sewer project north of 14th Street update.

City Clerk Temple

Reported the financial audit was completed on March 11, 2024, by Russell Shipley of Shipley CPA, LLC. Mr. Shipley is scheduled to present the audit report at the April 1, 2024, meeting.

Presented a quote from Terminix for brown recluse spider treatment needed at city hall and the civic center. Other bids will be collected.

Reported renewal information for the medical, dental, vision, and FSA employee benefits. The council agreed to renew employee benefits for the 2024-2025 year.

Reported renewal information for the city liability insurance through EMC. Council agreed to renew EMC insurance for the 2024-2025 year. There is an application available for liability insurance for the fair. A quote will not be available until this has been completed. EMC has the option to approve or deny coverage.

The civic center contract for the ball association was included in the packet for the council to review. Council Member Benaka motioned to approve tabling the contract until the April 1, 2024, meeting. Council Member Trower seconded the motion. Motion approved Unanimous.

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Executive Session

Council Member Benaka motioned to go into executive session to include council members, mayor, and city attorney for the purpose of attorney/client privileged discussion for the period of twenty minutes, starting at 8:37pm with the meeting to reopen at 8:56pm in the city hall meeting room for the purpose of discussing the 2024 Auburn ball association contract. Council Member Trower seconded the motion. Motion approved Unanimous.

Open Meeting resumed at 8:56pm. Council Member Benaka motioned to approve the 2024 Auburn ball association contract pending changes to include providing or showing evidence of compliance with county and property tax payments and food licensure as a precondition to enter into the agreement. Council Member Trower seconded the motion. Motion approved Unanimous.

New Business

Council Member Bryan provided update on pending Eagle Scout project.

Council Member Benaka announced the Park and Recreation committee meeting will be held on March 19, 2024, at the community center.

Adjourn

Council Member Randles motioned to adjourn. Council Member Benaka seconded the motion. Motion approved Unanimous.

Signature of Approval Mark Brown

Date 4-1-2024