

City of Auburn
City Council Regular Meeting Minutes
Monday, November 18, 2024

The Auburn City Council met in regular session at 7:00 pm on Monday, November 18, 2024, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Randles, Harper, Trower
Chief Smart, Superintendent Clinkenbeard, City Clerk Temple
Absent: Council Member Benaka, City Attorney Luckman

Pledge of Allegiance recited.

Previous Meeting Minutes

November 4, 2024, meeting minutes reviewed. Council Member Bryan motioned to approve the meeting minutes. Council Member Harper seconded the motion. Motion approved Unanimous.

Question of Bills

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Randles motioned to approve the accounts payable ledger of \$36,565.04 including Payroll. Council Member Trower seconded the motion. Motion approved Unanimous.

City Engineer Pat Cox

City Engineer Pat Cox presented the Engineer's Recommendation of Award for the CDBG project to construct an ADA bathroom and sidewalk near the fitness park. Two bids were received. Low bid was submitted by NF Construction, Marion, KS. City Engineer Cox recommends the city of Auburn accept the low bid from NF Construction in the amount of \$174,926.84 including alternates #1 and #2 contingent upon CDBG Program approval.

Council Member Randles motioned to accept the low bid submitted by NF Construction in the amount of \$174,926.84 including alternates #1 and #2 contingent upon CDBG Program approval. Council Member Bryan seconded the motion. Motion approved Unanimous.

Citizens Forum

None.

Cereal Malt Beverage Annual Renewal

Annual renewal application for Cereal Malt Beverage License submitted by Auburn BP for 2025. Council Member Trower motioned to accept the application to renew CMB License. Council Member Harper seconded the motion. Motion approved Unanimous.

Chief Smart

Announced the hiring of a new part-time officer.

Reported he is currently reviewing grant opportunities.

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City Attorney Todd Luckman

Absent.

Superintendent Clinkenbeard

The annual purchase of bacteria is needed for the lagoons and pump stations at the expense of \$4,396. Council Member Bryan motioned to approve the purchase of bacteria for \$4,396. Council Member Trower seconded the motion. Motion approved Unanimous.

Reported tires are needed for the flatbed truck, the 2020 Ford truck, and the UTV for a total expense of \$2,788. Council Member Harper motioned to approve the expense of \$2788 for tires. Council Member Randles seconded the motion. Motion approved Unanimous.

Need to rent a lift from Sunbelt Rentals to hang city Christmas lights at the expense of \$365 for a 1-day rental. Council Member Bryan motioned to approve the expense of \$365. Council Member Randles seconded the motion. Motion approved Unanimous.

City Clerk Temple

Reported the CDBG final audit for the stormwater project is scheduled for Tuesday, November 19th.

Code Compliance Officer Joe

Recommended Resolution number 387 declaring certain conditions exist upon certain property is in violation of the city code with 10 days to comply. Council Member Harper motioned to pass Resolution Number 387 to include original letter that was not received by property owner. Council Member Trower seconded the motion. Motion approved Unanimous.

New Business

Mayor Brown reported there is a Shawnee County delegation meeting on December 9th at 1:00pm at the capitol building.

Help is needed to set up the lights for the annual tree lighting ceremony on the gazebo and storm shelter in Heritage Park on November 30th at 9:00am.

Adjourn

Council Member Randles motioned to adjourn. Council Member Trower seconded the motion. Motion approved Unanimous.

Signature of Approval



Date

1-2-2024